

Activity:

# USE OF BRADDER



Site Name \_\_\_\_\_

Contractor \_\_\_\_\_

Approved by \_\_\_\_\_

Permit to work requirement  Yes  No

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ JSA Number \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Fixing Bead	<ul style="list-style-type: none"><li>• Brads can ricochet</li><li>• Brad can bend through materials once gun is fired &amp; come out face</li></ul>	<ul style="list-style-type: none"><li>• Shoot straight into main body of timber bead. Not through edges</li><li>• Keep hand a min 100mm from firing bradder</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible to carry out OH&amp;S procedures.</li></ul>
2) Face Nailing into Weatherboards	<ul style="list-style-type: none"><li>• As Above</li></ul>	<ul style="list-style-type: none"><li>• Shoot face nail a min 15mm from bottom edge</li><li>• Keep hand a min 100mm from firing bradder</li></ul>	
3) Changing Brads	<ul style="list-style-type: none"><li>• When closing the mag, the brads can get stuck and you might bump fire into your hand.</li></ul>	<ul style="list-style-type: none"><li>• Take your time changing reloading</li><li>• Keep hands clear of trigger when reloading</li></ul>	

Activity:

# USE OF COIL GUN



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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Plugging in Air Hose	<ul style="list-style-type: none"><li>The hose could come undone, wave uncontrollably and slap you in the leg or face</li></ul>	<ul style="list-style-type: none"><li>Make sure the hose is plugged in correctly</li></ul>	<ul style="list-style-type: none"><li>Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Refilling the Bullets (Reloading Coils of Nails)	<ul style="list-style-type: none"><li>Gun can accidentally fire a shot into your hand or stomach</li></ul>	<ul style="list-style-type: none"><li>Unplug gun when changing a coil</li></ul>	
3) Fixing Sheets	<ul style="list-style-type: none"><li>Can accidentally shoot a team member in the hand whilst holding the sheet up</li></ul>	<ul style="list-style-type: none"><li>Treat the gun with respect and don't rush nailing sheets off.</li><li>Be aware of what your team members are doing</li><li>Keep hand a min 100mm from firing Coil Nailer</li></ul>	
4) Fixing Sheets	<ul style="list-style-type: none"><li>Gun can get stuck (the safety) and able to shoot at will</li><li>Little bits of metal can fly off the actual coil as the nails are used, especially with the Senco guns</li></ul>	<ul style="list-style-type: none"><li>Oil the gun regularly and make sure all the moving parts are lubricated</li><li>Wear protective eye wear at all times</li></ul>	

Activity:

# USE OF FRAME GUN



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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Blocking out Frame	<ul style="list-style-type: none"><li>• Could miss a stud and shoot a team member in the leg or foot</li></ul>	<ul style="list-style-type: none"><li>• Be careful and make sure members are out of the way when framing</li><li>• Keep hands and feet a safe distance from firing nails</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Building Frame	<ul style="list-style-type: none"><li>• When holding the frame together you could get shot in the hand if your aim is out</li></ul>	<ul style="list-style-type: none"><li>• Make sure you have the gun pointing in the right direction.</li><li>• Keep hands and feet a safe distance from firing nails</li></ul>	
3) Eave Framing	<ul style="list-style-type: none"><li>• Gun could fall out of your hand and hit you in the face as it is quite heavy</li><li>• As above</li></ul>	<ul style="list-style-type: none"><li>• Hold it tight and don't put too much pressure on your arms.</li><li>• Have a rest when tired</li></ul>	
4) Overall Use	<ul style="list-style-type: none"><li>• Nails can ricochet</li></ul>	<ul style="list-style-type: none"><li>• Only shoot into the main body of timber</li></ul>	

Activity:

**HARDITEX**



Site Name \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Installing the Boards	<ul style="list-style-type: none"><li>• Shooting yourself or others with a nail gun</li><li>• Dropping boards</li></ul>	<ul style="list-style-type: none"><li>• Don't rush, take it easy and think about what you're doing</li><li>• Ensure no one is working inside the house when firing nails</li><li>• Have adequate number of people for the area being sheeted. (ie: 2 People supporting sheet for high areas)</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Cutting Boards	<ul style="list-style-type: none"><li>• Cutting the boards lets off dust that can be harmful over time</li><li>• Cutting hands or fingers off by rushing and wanting the cuts done quickly</li></ul>	<ul style="list-style-type: none"><li>• Wear PPE at all times</li><li>• Operate the saw within safety guidelines</li><li>• Know and respect the saw as it is a powerful and dangerous tool</li></ul>	
3) Taking Off-Cuts to Rubbish Area	<ul style="list-style-type: none"><li>• Someone on the ground floor could get hit by flying off cuts</li></ul>	<ul style="list-style-type: none"><li>• Make sure ground floor is clear before throwing off cuts off</li></ul>	
4) Loading Boards	<ul style="list-style-type: none"><li>• Carrying too many boards at once you could pull or strain a muscle/s</li></ul>	<ul style="list-style-type: none"><li>• Don't overload and make sure that you can handle what you're carrying.</li><li>• Warm up before commencing loading</li></ul>	

Activity:

# HOUSE KEEPING



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Contractor \_\_\_\_\_

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Permit to work requirement  Yes  No

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ JSA Number \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Piling Scrap	<ul style="list-style-type: none"><li>• Manual Handling</li><li>• Impalement by Nails</li><li>• Tripping Hazard</li><li>• Hitting someone below with falling scrap</li></ul>	<ul style="list-style-type: none"><li>• Carry manageable loads</li><li>• Wear gloves and hammer all nails flat.</li><li>• Throw scrap far away from main thoroughfares and building</li><li>• Check below and yell a warning</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Throwing Scrap off Roof	<ul style="list-style-type: none"><li>• Hitting someone below with falling scrap</li><li>• Falling with scrap</li></ul>	<ul style="list-style-type: none"><li>• Check below and yell a warning</li><li>• Stay back from edge of roof.</li><li>• Don't get hooked on to scrap and don't forget to let go!</li></ul>	
3) Moving Rubbish to Allocated Bins	<ul style="list-style-type: none"><li>• Too much weight</li><li>• Site hazards i.e. hole, other trades and vehicles</li><li>• Walking long distances if there is heavy machinery</li></ul>	<ul style="list-style-type: none"><li>• Make extra trips with less scrap (Lift Manageable Weights)</li><li>• Re-convene pathway to rubbish pile</li><li>• Wear bright vests</li></ul>	
4) Sweeping With Broom	<ul style="list-style-type: none"><li>• Dust (eyes/inhalation)</li><li>• Respiratory irritation</li></ul>	<ul style="list-style-type: none"><li>• Wear PPE</li><li>• Wear Dust Mask</li></ul>	
5) Running Leads and Hoses	<ul style="list-style-type: none"><li>• Tripping hazard</li><li>• Electrocuton</li></ul>	<ul style="list-style-type: none"><li>• Run leads 2100m from the ground</li><li>• Don't Run over access areas</li><li>• Keep leads out of water</li><li>• Use insulated scaffold hooks</li></ul>	

Activity:

# INSTALLATION OF EAVES



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Contractor \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Cutting Eaves Sheets	<ul style="list-style-type: none"><li>• Loss of limbs or fingers from use of power saws</li><li>• Breathing in Dust from use of saws</li><li>• Cutting through leads/hose</li><li>• Noise from cutting saw</li><li>• Debris from offcuts</li></ul>	<ul style="list-style-type: none"><li>• Wear PPE</li><li>• Use saw in a safe manner</li><li>• Keep leads and hoses clear of cutting area</li><li>• Place off cuts away from access areas</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Handling of Eave Sheets	<ul style="list-style-type: none"><li>• Cutting hands on edges of sheets and straps</li><li>• Reflective UV Rays from Sheets</li><li>• Straining Neck/Back</li></ul>	<ul style="list-style-type: none"><li>• Wear gloves, keep hands clear of cut straps that hold the packs together</li><li>• Wear Sunglasses and Sunscreen</li><li>• Carry reasonable weight</li><li>• Stretch neck and back and don't maintain an awkward position for long periods.</li></ul>	
3) Installation Frame for Eaves	<ul style="list-style-type: none"><li>• Cutting Hands</li><li>• Fire nails into hands and other body parts</li><li>• Losing control of timber being held</li></ul>	<ul style="list-style-type: none"><li>• Be mindful of second handlers actions and intentions to avoid clashes in directions etc.</li><li>• Fire gun away from body</li><li>• Keep hands clear of brad guns whilst in operation</li><li>• Make sure there are sufficient people for the task</li></ul>	

Activity:

# INSTALLATION OF WEATHERBOARDS



Site Name \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Moving Cut Board to Fixing Location	<ul style="list-style-type: none"><li>• Back Injury from incorrect handling</li><li>• Injury from carrying to much weight</li><li>• Tripping over rubbish when carrying boards around site</li></ul>	<ul style="list-style-type: none"><li>• Exercise good judgment and safe lifting procedures</li><li>• Use two people to load scaffolds</li><li>• Ensure access areas are clear</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Placing boards to wall and fixing	<ul style="list-style-type: none"><li>• Fingers can get caught between boards whilst aligning or shooting</li><li>• Boards can be dropped especially if only one person is installing</li></ul>	<ul style="list-style-type: none"><li>• Hold boards on flat faces, avoid handling near joints</li><li>• Ensure Man Power is adequate for handling weight of boards</li></ul>	
3) Face Nailing	<ul style="list-style-type: none"><li>• Brads can bend back on second board and come out between boards</li></ul>	<ul style="list-style-type: none"><li>• Be mindful of second handlers actions and intentions to avoid clashes in directions etc.</li><li>• Keep hands clear of brad guns whilst in operation</li></ul>	
4) Caulking	<ul style="list-style-type: none"><li>• Could slip on Polytube if it's left on the scaffold</li></ul>	<ul style="list-style-type: none"><li>• Keep scaffold clean</li></ul>	

Activity:

# LOADING BOARDS/SCAFFOLD



Site Name \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Breaking open Pallet	<ul style="list-style-type: none"><li>• Boards can slide off pallet when opened if on a slope or if load has shifted</li><li>• Back injury can occur from incorrect handling or overloading</li><li>• Fingers can get jammed between boards whilst picking up or setting down</li></ul>	<ul style="list-style-type: none"><li>• Ensure pallets are placed on even flat ground</li><li>• Be mindful of how much weight you carry.</li><li>• Lift correctly</li><li>• Good communication when multiple people are carrying boards</li></ul>	<ul style="list-style-type: none"><li>• Installers are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Handling Boards to Scaffold Loading Point	<ul style="list-style-type: none"><li>• Boards can be dropped when loading up the scaffold</li></ul>	<ul style="list-style-type: none"><li>• Only load one sheet at a time, ensure top person has the load before last person lets go</li><li>• Ensure the bottom person has a clear escape route with nothing in the way or to trip over if board is dropped</li></ul>	
3) Raise Boards up 2 Levels	<ul style="list-style-type: none"><li>• Boards can be dropped especially in windy conditions (Eave sheets)</li><li>• People handling on upper levels over balancing whilst loading</li></ul>	<ul style="list-style-type: none"><li>• Be mindful of windy and rainy conditions on site. Load boards on to scaffold away from direct wind</li><li>• Ensure every person loading is comfortable with the weight that is being handled</li></ul>	
4) Stacking Boards at Pre Marked Location on Scaffold	<ul style="list-style-type: none"><li>• Boards incorrectly stacked may collapse later</li></ul>	<ul style="list-style-type: none"><li>• Ensure that boards are stacked neatly and out of the way on scaffold ensuring clear access and safe cutting of boards</li></ul>	



Activity:

# USE OF POWER TOOLS



Site Name \_\_\_\_\_

Contractor \_\_\_\_\_

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Tasks Associated with Activity	Hazards	Risk Control Measures	Who is Responsible
1) Using Drills	<ul style="list-style-type: none"><li>• Noise</li><li>• Breathing Dust</li><li>• Loose Clothing</li></ul>	<ul style="list-style-type: none"><li>• Ensure pallets are placed on even flat ground</li><li>• Be mindful of how much weight you carry.</li><li>• Lift correctly</li><li>• Good communication when multiple people are carrying boards</li></ul>	<ul style="list-style-type: none"><li>• Installers and Team Leaders are responsible. Pete's Render must train new installers in safe procedures.</li></ul>
2) Using Power Saw	<ul style="list-style-type: none"><li>• As Above</li><li>• Cutting Leads</li></ul>	<ul style="list-style-type: none"><li>• Keep leads clear of working area and make sure that others are clear also</li></ul>	
3) Using Planer	<ul style="list-style-type: none"><li>• As Above</li><li>• Cutting yourself or others</li></ul>	<ul style="list-style-type: none"><li>• Make sure others are clear of cutting area</li><li>• Keep hands and feet clear of working plan</li></ul>	
4) Using Angle Grinder	<ul style="list-style-type: none"><li>• Noise</li><li>• Breathing Dust</li><li>• Loose clothing getting caught in blade</li><li>• Dust and metal grounds flying into eyes</li></ul>	<ul style="list-style-type: none"><li>• Wear ear plugs</li><li>• Wear dust masks</li><li>• Wear Eye Protections</li><li>• Make sure that the clothes you are wearing are not likely to get caught</li></ul>	